

FOREST VIEW HIGH SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022



Ministry Number:	159
Principal:	Jocelyn Hale
School Address:	Baird Road
School Phone:	07 886 5219
School Email:	jhale@forestviewhigh.school.nz
Accountant / Service Provider:	Accounting For Schools Limited

FOREST VIEW HIGH SCHOOL

Annual Report - For the year ended 31 December 2022

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Forest View High School

Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

Melissa Mary Wharehinga Beckett
Full Name of Presiding Member

M Beckett
Signature of Presiding Member

2/6/2023
Date:

Jocelyn Uneia Hale
Full Name of Principal

[Signature]
Signature of Principal

2/6/2023
Date:

[Signature]

[Signature]

Forest View High School

Statement of Comprehensive Revenue and Expense For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Revenue				
Government Grants	2	6,991,958	6,335,364	6,340,929
Locally Raised Funds	3	592,287	331,410	443,062
Interest income		6,586	1,000	1,654
Gain on Sale of Property, Plant and Equipment		11,252	-	-
		<u>7,602,083</u>	<u>6,667,774</u>	<u>6,785,645</u>
Expenses				
Locally Raised Funds	3	502,898	144,050	150,219
Learning Resources	4	4,403,127	4,244,497	4,437,700
Administration	5	1,232,595	1,013,619	641,082
Finance		13,046	5,000	18,186
Property	6	1,452,838	1,258,954	1,200,940
		<u>7,604,504</u>	<u>6,666,120</u>	<u>6,448,127</u>
Net Surplus / (Deficit) for the year		(2,421)	1,654	337,518
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(2,421)</u>	<u>1,654</u>	<u>337,518</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



Forest View High School

Statement of Changes in Net Assets/Equity For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Balance at 1 January		762,889	762,889	415,371
Total comprehensive revenue and expense for the year		(2,421)	1,654	337,518
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	10,000
Equity at 31 December		760,468	764,543	762,889
Accumulated Comprehensive Revenue and Expense		760,468	764,543	762,889
Equity at 31 December		760,468	764,543	762,889

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



Forest View High School

Statement of Financial Position

As at 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Current Assets				
Cash and Cash Equivalents	7	216,239	305,629	852,189
Accounts Receivable	8	278,622	280,200	275,976
GST Receivable		80,622	10,000	-
Prepayments		14,426	15,000	31,922
Inventories	9	60,909	50,000	47,868
Investments	10	-	-	200,427
Funds due for Capital Works Projects	17	21,509	-	-
		<u>672,327</u>	<u>660,829</u>	<u>1,408,382</u>
Current Liabilities				
GST Payable		-	-	7,236
Accounts Payable	12	430,735	374,500	386,599
Revenue Received in Advance	13	81,500	10,000	68,039
Painting Contract Liability	15	66,786	66,786	96,072
Finance Lease Liability	16	34,828	50,000	77,409
Funds held for Capital Works Projects	17	76,844	50,000	611,509
		<u>690,693</u>	<u>551,286</u>	<u>1,246,864</u>
Working Capital Surplus/(Deficit)		(18,366)	109,543	161,518
Non-current Assets				
Property, Plant and Equipment	11	991,295	800,000	782,778
		<u>991,295</u>	<u>800,000</u>	<u>782,778</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	124,626	125,000	85,020
Painting Contract Liability	15	66,786	-	41,963
Finance Lease Liability	16	21,049	20,000	54,424
		<u>212,461</u>	<u>145,000</u>	<u>181,407</u>
Net Assets		<u>760,468</u>	<u>764,543</u>	<u>762,889</u>
Equity		<u>760,468</u>	<u>764,543</u>	<u>762,889</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



Forest View High School

Statement of Cash Flows

For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
Cash flows from Operating Activities				
Government Grants		2,991,077	2,381,026	2,513,963
Locally Raised Funds		588,470	332,716	440,935
Goods and Services Tax (net)		(87,858)	(17,236)	27,095
Payments to Employees		(1,194,949)	(590,810)	(1,300,709)
Payments to Suppliers		(1,978,619)	(1,968,176)	(1,054,854)
Interest Paid		(13,046)	(5,000)	(18,186)
Interest Received		6,704	1,306	1,351
Net cash from Operating Activities		311,779	133,826	609,595
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		11,252	-	-
Purchase of PPE (and Intangibles)		(445,971)	(186,222)	(320,442)
Purchase of Investments		200,427	200,427	(100,427)
Net cash from Investing Activities		(234,292)	14,205	(420,869)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	10,000
Finance Lease Payments		(86,014)	(61,833)	(68,471)
Painting contract payments		(71,249)	(71,249)	(66,786)
Funds on Behalf of Third Parties		(556,174)	(561,509)	617,354
Net cash from Financing Activities		(713,437)	(694,591)	492,097
Net increase/(decrease) in cash and cash equivalents		(635,950)	(546,560)	680,823
Cash and cash equivalents at the beginning of the year	7	852,189	852,189	171,366
Cash and cash equivalents at the end of the year	7	216,239	305,629	852,189

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.



Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

a) Reporting Entity

Forest View High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.



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Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

Cyclical maintenance provision

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at Note 14.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 16. Future operating lease commitments are disclosed in note 22b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.



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Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	20 - 50 Years
Board Owned Buildings	10 - 75 Years
Furniture and equipment	1.6 - 50 Years
Information and communication technology	3 - 20 Years
Motor Vehicles	5 - 10 Years
Library resources	12.5% Diminishing value
Leased assets	Term of Lease

k) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.



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Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information. The valuation is based on [details of the valuer's approach to determining market value (i.e. what valuation techniques have been employed, comparison to recent market transaction etc.)].

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

n) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

1. Statement of Accounting Policies

o) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The schools carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

q) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

t) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



A handwritten signature and a large circular scribble.

Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

2. Government Grants

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Government Grants - Ministry of Education	2,946,636	2,432,364	2,389,383
Teachers' Salaries Grants	3,164,249	3,100,000	3,059,684
Use of Land and Buildings Grants	857,533	800,000	761,457
Resource Teachers Learning and Behaviour Grants	-	3,000	4,415
Other Government Grants	23,540	-	125,990
	6,991,958	6,335,364	6,340,929

The school has opted in to the donations scheme for this year. Total amount received was \$60,450 (2021: \$53,850).

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Revenue			
Donations	6,447	3,500	1,855
Fees for Extra Curricular Activities	101,353	28,500	22,763
Fundraising & Community Grants	37,333	105,500	136,470
House Rental	23,126	24,960	24,480
Other Revenue	127,549	43,750	144,016
Trading	161,597	125,200	113,478
Cool Islands Trip Fees	134,882	-	-
	592,287	331,410	443,062
Expenses			
Extra Curricular Activities Costs	114,141	38,550	20,094
Fundraising and Community Grant Costs	-	-	12,623
House Rental	101,162	10,500	11,283
Cook Islands Trip Expenses	141,094	-	-
Trading	146,501	95,000	106,219
	502,898	144,050	150,219
Surplus/ (Deficit) for the year Locally raised funds	89,389	187,360	292,843

During the year ended December 2022, 38 students, 10 staff and 7 parents/whanau undertook a cultural and language performing arts tour of the Cook Islands at a cost of approx \$141,000, which was funded through student fundraising and staff paying for themselves. The students were members of the Porinetia Fa'atasi and Te Piringatahi groups of the High School and were able to visit schools, participate in performances and view significant cultural, historical and natural attractions, in both Rarotonga and Aitutaki.



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Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

4. Learning Resources

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Curricular	335,357	578,621	463,781
Depreciation	235,714	169,000	184,996
Library Resources	6,234	4,000	1,931
Employee Benefits - Salaries	3,801,552	3,462,976	3,755,626
Staff Development	24,270	29,900	31,366
	4,403,127	4,244,497	4,437,700

5. Administration

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Audit Fee	8,482	8,000	9,042
Board of Trustees Fees	2,725	5,000	3,110
Board of Trustees Expenses	6,169	10,650	8,410
Communication	39,624	40,000	45,530
Other	133,253	125,300	105,688
Lunches in Schools	497,115	620,396	289,175
Employee Benefits - Salaries	523,216	159,440	155,411
Insurance	4,338	6,833	5,939
Service Providers, Contractors and Consultancy	17,673	38,000	18,777
	1,232,595	1,013,619	641,082

6. Property

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Caretaking and Cleaning Consumables	14,457	20,000	16,337
Consultancy and Contract Services	90,469	75,000	78,551
Cyclical Maintenance Provision	106,392	39,604	81,564
Grounds	40,171	22,500	26,408
Heat, Light and Water	77,279	57,000	62,027
Rates	21,887	20,250	19,225
Repairs and Maintenance	82,516	127,500	55,411
Use of Land and Buildings	857,533	800,000	761,457
Security	1,760	4,000	4,106
Vehicle Expenses	32,855	21,100	-
Employee Benefits - Salaries	127,519	72,000	95,854
	1,452,838	1,258,954	1,200,940

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

7. Cash and Cash Equivalents

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash on Hand	318	400	236
Bank Current Account	215,921	205,229	851,953
Cash and cash equivalents for Cash Flow Statement	216,239	305,629	852,189

Of the \$216,239 Cash and Cash Equivalents, \$76,844 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2023 on Crown owned school buildings under the School's five year property plan.

8. Accounts Receivable

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Receivables	4,834	15,000	16,063
Receivables from the Ministry of Education	11,550	-	3,944
Interest Receivable	388	200	506
Teacher Salaries Grant Receivable	261,850	265,000	255,463
	278,622	280,200	275,976
Receivables from Exchange Transactions	5,222	15,200	16,569
Receivables from Non-Exchange Transactions	273,400	265,000	259,407
	278,622	280,200	275,976

9. Inventories

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
School Uniforms	60,909	50,000	47,868
	60,909	50,000	47,868

10. Investments

The School's investment activities are classified as follows:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Current Asset			
Short-term Bank Deposits	-	-	200,427
Total Investments	-	-	200,427



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Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2022	\$	\$	\$	\$	\$	\$
Buildings	96,745	97,612	-	-	(11,808)	182,549
Furniture and Equipment	264,483	217,647	(1,061)	-	(59,330)	421,739
Information Technology	210,466	2,484	-	-	(55,049)	157,901
Motor Vehicles	38,680	129,228	-	-	(28,353)	139,555
Textbooks	148	-	-	-	(148)	-
Leased Assets	143,096	9,058	(10,737)	-	(77,381)	64,036
Library Resources	29,160	-	-	-	(3,645)	25,515
Balance at 31 December 2022	782,778	456,029	(11,798)	-	(235,714)	991,295

The net carrying value of equipment held under a finance lease is \$64,036 (2021: \$143,096).

	2022 Cost or Valuation	2022 Accumulated Depreciation	2022 Net Book Value	2021 Cost or Valuation	2021 Accumulated Depreciation	2021 Net Book Value
	\$	\$	\$	\$	\$	\$
Buildings	316,598	(134,049)	182,549	218,986	(122,241)	96,745
Furniture and Equipment	631,431	(209,692)	421,739	450,113	(185,630)	264,483
Information Technology	315,739	(157,838)	157,901	313,255	(102,789)	210,466
Motor Vehicles	284,215	(144,660)	139,555	154,987	(116,307)	38,680
Textbooks	2,952	(2,952)	-	2,952	(2,804)	148
Leased Assets	292,071	(228,035)	64,036	507,741	(364,645)	143,096
Library Resources	138,866	(113,351)	25,515	138,866	(109,706)	29,160
Balance at 31 December	1,981,872	(990,577)	991,295	1,786,900	(1,004,122)	782,778

12. Accounts Payable

	2022 Actual	2022 Budget (Unaudited)	2021 Actual
	\$	\$	\$
Creditors	103,482	82,000	107,872
Accruals	7,213	7,500	6,870
Employee Entitlements - Salaries	316,440	265,000	255,463
Employee Entitlements - Leave Accrual	3,600	20,000	16,394
	430,735	374,500	386,599
Payables for Exchange Transactions	430,735	374,500	386,599
	430,735	374,500	386,599

The carrying value of payables approximates their fair value.



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Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

13. Revenue Received in Advance

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Grants in Advance - Ministry of Education	-	-	3,415
Grants in Advance - Community	75,239	-	50,923
Other Revenue in Advance	6,261	10,000	13,701
	81,500	10,000	68,039

14. Provision for Cyclical Maintenance

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	85,020	85,020	45,419
Increase/ (decrease) to the Provision During the Year	39,606	39,980	39,601
Provision at the End of the Year	124,626	125,000	85,020
Cyclical Maintenance - Current	-	-	-
Cyclical Maintenance - Non Current	124,626	125,000	85,020
	124,626	125,000	85,020

The schools cyclical maintenance schedule details annual painting to be undertaken, the costs associated to this annual work will vary dependent on the requirements during the year. This plan is based on the schools 10 Year Property plan.

15. Painting Contract Liability

	2022	2022	2021
	Actual	Budget	Actual
	\$	\$	\$
Current Liability	66,786	66,786	96,072
Non Current Liability	66,786	-	41,963
	133,572	66,786	138,035

In 2019 the Board signed an agreement with Carus (the contractor) for an agreed programme of work covering a five year period. The programme provides for an exterior and roof repaint of the Ministry owned buildings, with regular maintenance in subsequent years. The agreement has an annual commitment of \$66,786. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.



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Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	38,788	50,000	87,533
Later than One Year and no Later than Five Years	21,947	20,000	58,785
Future Finance Charges	(4,858)	-	(14,485)
	55,877	70,000	131,833
Represented by			
Finance lease liability - Current	34,828	50,000	77,409
Finance lease liability - Non Current	21,049	20,000	54,424
	55,877	70,000	131,833

17. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

	2022	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution s/Transfers	Closing Balances \$
Auditorium Kitchen	220553	(8,424)	-	-	8,424	-
Auditorium Heating	220553	(6,100)	-	-	6,100	-
LCS Office Conversion		(8,604)	-	-	-	(8,604)
Carpet Replacement	229567	1,603	-	-	-	1,603
Toilets Unisex	235879	-	10,000	(13,460)	-	(3,460)
Toilet & Hall Upgrade	220553	437,116	3,850	(408,801)	(14,524)	17,641
Heatpump Upgrade	227713	63,208	37,613	(100,821)	-	-
Flooring, Windows & Drainage	229568	41,303	-	(41,303)	-	-
Security Upgrade	227714	41,312	86,507	(70,219)	-	57,600
D Block Reconfiguration		-	-	(3,285)	-	(3,285)
B Block Food		-	-	(6,160)	-	(6,160)
Lighting Upgrade	231925	50,095	750	(50,845)	-	-
Totals		611,509	138,720	(694,894)	-	55,335

Represented by:

Funds Held on Behalf of the Ministry of Education
Funds Due from the Ministry of Education

76,844
(21,509)

55,335



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Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

17. Funds Held for Capital Works Projects cont.

	2021	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution	Closing Balances \$
Library		(1,844)	1,844	-	-	-
Auditorium Kitchen	220553	10,000	-	(18,424)	-	(8,424)
Auditorium Heating	220553	(6,100)	-	-	-	(6,100)
LCS Office Conversion		(9,504)	-	900	-	(8,604)
Carpet Replacement	229567	1,603	-	-	-	1,603
Toilet & Hall Upgrade	220553	-	459,063	(21,947)	-	437,116
Heatpump Upgrade	227713	-	231,658	(168,450)	-	63,208
Flooring, Windows & Drainage	229568	-	54,346	(13,043)	-	41,303
Security Upgrade	227714	-	42,662	(1,350)	-	41,312
Lighting Upgrade	231925	-	51,745	(1,650)	-	50,095
					-	
Totals		(5,845)	841,318	(223,964)	-	611,509

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.



Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2022 Actual \$	2021 Actual \$
<i>Board Members</i>		
Remuneration	2,725	3,110
<i>Leadership Team</i>		
Remuneration	670,065	621,996
Full-time equivalent members	5	5
Total key management personnel remuneration	672,790	625,106

There are 7 members of the Board excluding the Principal. The Board had held 6 full meetings of the Board during the year. The Board also has a Finance committee and Property committee, which meet bi-monthly. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	180 - 190	160 - 170
Benefits and Other Emoluments	4 - 5	4 - 5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE Number	2021 FTE Number
100 - 110	5.00	7.00
110 - 120	2.00	2.00
120 - 130	3.00	1.00
	7.00	10.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual	2021 Actual
Total	-	-
Number of People	-	-



Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022, a contingent liability for the school may exist.

22. Commitments

(a) Capital Commitments

As at 31 December 2022 the Board has entered into the following contract agreements for capital works:

- (a) \$129,169 to upgrade the security system, of which \$129,169 has been received and \$71,569 has been spent on the project to date.
 - (b) \$31,688 for to replace carpet, of which \$31,688 has been received and \$30,085 has been spent on the project to date.
 - (c) \$48,524 for to a LSC conversion , of which \$39,920 has been received and \$48,524 has been spent on the project to date.
 - (d) \$522,561 to upgrade the toilet and hall, of which \$487,913 has been received and \$470,272 has been spent on the project to date.
 - (e) \$101,309 for unisex toilets, of which \$10,000 has been received and \$13,460 has been spent on the project to date.
- (Capital commitments at 31 December 2021: \$Nil)

(b) Operating Commitments

As at 31 December 2022 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2021: \$Nil)



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Forest View High School

Notes to the Financial Statements

For the year ended 31 December 2022

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2022 Actual \$	2022 Budget \$	2021 Actual \$
Cash and Cash Equivalents	216,239	305,629	852,189
Receivables	278,622	280,200	275,976
Investments - Term Deposits	-	-	200,427
Total Financial assets measured at amortised cost	494,861	585,829	1,328,592

Financial liabilities measured at amortised cost

Payables	430,735	374,500	386,599
Finance Leases	55,877	70,000	131,833
Painting Contract Liability	133,572	66,786	138,035
Total Financial Liabilities Measured at Amortised Cost	620,184	511,286	656,467

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

25. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

26. Breach of Law- Borrowing Limit

The Board of Trustees did not comply with Section 155 of the Education and Training Act 2020 in that the borrowing limit was exceeded by \$3,144. Total borrowings during the year were from finance leases and the painting contract. The amount of borrowing allowed as per Section 155 of the Education and Training Act 2020 is \$148,305.

Forest View High School

Members of the Board

For the year ended 31 December 2022

Name	Position	How position on Board gained	Term expired/expires
Sarah Middlebrook	Presiding Member	Elected May 2019, Re-elected 2022	May 2025
Rachal Waldon	Presiding Member	Elected May 2019	September 2022
Jocelyn Hale	Principal		
Wayne Comer	Parent Rep	Elected May 2019	September 2022
John Natua	Parent Rep	Elected September 2022	May 2025
Mike Allan	Parent Rep	Elected September 2022	May 2025
Mark Ahsin	Parent Rep	Elected September 2022	May 2025
Meriol Taeretoa	Parent Rep	Elected September 2022	May 2025
Temuna Tiro	Parent Rep	Elected May 2019	September 2022
Melissa Beckett	Parent Rep	Elected May 2019, Re-elected 2022	May 2025
Sarah Middlebrook	Parent Rep	Elected May 2019	September 2022
Elise Tilsley	Staff Rep	Elected September 2022	May 2025
Jess Earnshaw	Staff Rep	Elected October 2019	September 2022
Juliette Hill	Student Rep	Co-opted November 2020	June 2022
Mary Jayne Matetak	Parent Rep	Elected May 2019	September 2022

Forest View High School

Kiwisport Statement

For the year ended 31 December 2022

Kiwisport is a Government funding initiative to support student's participation in organised sport. In 2022 the School received Kiwisport funding of \$9,855 (2021: \$8,285).

The funding was spent on part of the salary for the Sports Coordinator. This increased the time for lunchtime sporting activities.

Statement of Compliance with Employment Policy

For the year ended 31 December 2022 Forest View High School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspect of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contract of all staff employed by the Board.
- Ensures all employees and applicants for employments are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF FOREST VIEW HIGH SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

The Auditor-General is the auditor of Forest View High School (the School). The Auditor-General has appointed me, Fraser Lellman, using the staff and resources of BDO Tauranga, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 21, that comprise the statement of financial position as at 31 December 2022, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2022; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Benefit Entity Standards Reduced Disclosure Regime as applicable to entities that qualify as Tier 2.

Our audit was completed on 6 June 2023. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern.

PARTNERS: Fraser Lellman CA Janine Hellyer CA Paul Manning CA Donna Taylor CA Linda Finlay CA Michael Lim CA

BDO New Zealand Ltd, a New Zealand limited company, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms. BDO New Zealand is a national association of independent member firms which operate as separate legal entities.

The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the Analysis of Variance, Board of Trustees Listing, Kiwisport Report and Good Employer Statement, but does not include the financial statements, and our auditor's report thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Fraser Lellman
BDO Tauranga
On behalf of the Auditor-General
Tauranga, New Zealand